

GOVERNANCE AND AUDIT COMMITTEE

Wednesday, 15th September, 2010

10.00 am

**Council Chamber, Sessions House, County Hall,
Maidstone**



AGENDA

GOVERNANCE AND AUDIT COMMITTEE

**Wednesday, 15th September, 2010, at
10.00 am
Council Chamber, Sessions House,
County Hall, Maidstone**

Ask for: **Andrew Tait**
Telephone: **01622 694342**

Tea/Coffee will be available 15 minutes before the start of the meeting

Membership (13)

Conservative (12) Mr R L H Long, TD (Chairman), Mr M V Snelling (Vice-Chairman),
Mr A R Chell, Mr B R Cope, Mr K A Ferrin, MBE, Mr C Hibberd,
Mr D A Hirst, Mr P W A Lake, Mr J F London, Mr R J Parry,
Mr R Tolputt and Mr C T Wells

Liberal Democrat (1): Mr T Prater

Webcasting Notice

Please note: this meeting may be filmed for live or subsequent broadcast via the Council's internet site – at the start of the meeting the Chairman will confirm if all or part of the meeting is being filmed.

By entering the meeting room you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes. If you do not wish to have your image captured then you should make the Clerk of the meeting aware.

UNRESTRICTED ITEMS

(During these items the meeting is likely to be open to the public)

1. Substitutes
2. Declarations of Interest for items on the agenda for this meeting
3. New Committee Terms of Reference (Pages 1 - 6)
4. Minutes - 30 June 2010 (Pages 7 - 12)
5. Committee meeting dates in 2011
Wednesday, 16 March 2011
Thursday, 30 June 2011
Wednesday, 14 September 2011
Tuesday, 29 November 2011
6. Committee Work Programme (Pages 13 - 16)

7. Business Continuity (Pages 17 - 20)
8. Capita Payroll services to Schools (Pages 21 - 24)
9. Audit Fee Update (Pages 25 - 28)
10. Treasury Management Update (Pages 29 - 36)
11. Final Accounts 2009/10 (Pages 37 - 56)
12. Report on Insurance Activity (Pages 57 - 62)
13. Update on the Audit Commission (Pages 63 - 68)
14. Internal Audit Progress Report (Pages 69 - 86)
15. Internal Audit Benchmarking results (Pages 87 - 92)
16. Ombudsman Complaints (Pages 93 - 112)
17. Other items which the Chairman decides are urgent

EXEMPT ITEMS

(At the time of preparing the agenda there were no exempt items. During any such items which may arise the meeting is likely NOT to be open to the public)

Peter Sass
Head of Democratic Services and Local Leadership
(01622) 694002

Tuesday, 7 September 2010

Please note that any background documents referred to in the accompanying papers maybe inspected by arrangement with the officer responsible for preparing the relevant report.